

Safari Books Online Quick Reference Guide



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1. Select an item from the "Quick Links" dropdown menu. Options include: books, videos, Rough Cuts and Short Cuts.
OR
Click on a category link in the list on the left side of the page. You can also click on the "Category Map" button at the top right of the page to see and access all of the library categories and subcategories.
2. From the category page, click on the title you want or narrow your search results further by using the links or entering a new term or phrase.
3. To see what's new in the library, visit the "Just Added" section. Click on a title to start reading or the "More Just Added" button at the bottom of the page to see more choices.
4. To see what's popular in the library, visit the "Top Titles" section. Click on a title to start reading or the "More Top Titles" button at the bottom of the page to see more choices.

FIND WHAT YOU WANT SEARCH

1. Type your search term(s) or phrase into the search query box.
2. Focus your search by selecting an option from the dropdown menu. Options include: book and video titles, Short Cuts, Rough Cuts, folders, and favorites.
3. Click the SEARCH button.
4. On the Results Page, click on the title you want to view or narrow your search results by using the links or entering a new term or phrase. You may also use the SEARCH WITHIN RESULTS button to refine your search.
5. Notice that while you look in one book or video, the other books and videos returned with your search remain visible. This allows you to quickly look for additional information in those other sources at any time.



TIP: For more relevant search results, click the **ADVANCED SEARCH** button on any page to further define your search parameters.

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1. Visit the "What's New" section to view highlights of Safari Books Online features, or click the "What's New" button at the bottom of the page to see articles and announcements.
2. Set up your shared folders so that you're notified by email when there are changes to the content in the folders. Just click on the "Change Folder Sharing" link near the top of the page and fill in the fields of the dialog box.
3. Syndicate any folder via an RSS feed by clicking on the RSS icon at the top of the page, and share that feed with others.
4. Create notes in books you're reading and share them with others.
5. Bookmark any page by clicking on the dogeared page icon in the upper left corner of the page and share them.
6. Contribute to the Safari Books Online community by adding ratings and reviews to titles, and read the reviews of other subscribers.



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